

Date: 11/02/2020

NOTICE

A meeting of all the Departmental Heads with IOAC and NAAC coordinator is scheduled to be held in the Principal's Office on 12/02/2020 at 3:00 p.m.

Dr. Indu Upadhyay
Co-ordinator, IOAC

Dr. Niharika Lal
Coordinator, NAAC

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No: VI

at 3:00

12/02/2020

A meeting of all the departmental Heads with
TOSC and NAAC Coordinator was held on 12/02/2020
at 3:00 p.m. in the Principal's Office. Following
Heads were present :-

1. Dr. Kumud Ranjan (Off. Principal, Head, Deptt. of sociology) - Kumud Ranjan
2. Dr. Niharika Lal, Coordinator, NAAC - N. Lal
3. Dr. Indu Upadhyay, Coordinator, TOSC - Upadhyay
4. Dr. Tripti Rani Jaiswal, Head, Deptt. of Hindi - Jaiswal
5. Dr. Shanta Chatterjee, Head, Deptt. of Sanskrit - Chatterjee
6. Dr. Madhuri Agarwal, head, Deptt. of psychology -
7. Dr. Kalpalata Dimeri, head, Deptt. of Economics -
8. Dr. Smriti Bhatnagar, head, Deptt. of history - Bhatnagar
9. Dr. Renu Srivastava, head, Deptt. of Political Science - Renu S.
10. Dr. Manita Mishra, head, Deptt. of Philosophy - M. Mishra
11. ~~Dr. Smriti Bhatnagar~~
11. Dr. Madhuri Agarwal. -

Minutes of the meeting of IQAC, VKM, held on 12.02.2020

A meeting of IQAC with Head of Departments was held in the Principal's office on 12.02.2020 at 3:00 p.m.

AGENDA

- More systematic student mentoring.
- Systematic documentation of departmental activities.

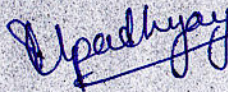
Following members were present:

Dr. Kumud Ranjan	Officiating Principal
Dr. Indu Upadhyay	IQAC Coordinator
Dr. Niharika Lal	Coordinator NAAC
Dr. Tripti Rani Jaiswal	Head, Deptt. of Hindi
Dr. Shanta Chatterjee	Head, Deptt. of Sanskrit
Dr. Madhuri Agarwal	Head, Deptt. of Psychology
Dr. Smriti Bhartnagar	Head, Deptt. of History
Dr. Renu Srivastava	Head, Deptt. of Political Science
Dr. Mamta Mishra	Head, Deptt. of Philosophy

Following points were discussed:

1. It was informed that the mentoring of the students with teacher incharge should be more systematic.
2. All the departments should prepare registers for their departments in which various departmental activities (lectures, visits etc.) as well as Action Plans should be updated regularly.

The meeting ended with a Vote of Thanks given by Dr. Indu Upadhyay, IQAC Coordinator. She thanked all the members present for giving their valuable suggestions.



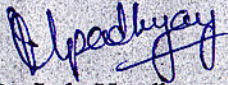
Dr. Indu Upadhyay
Co-ordinator, IQAC



Dr. Kumud Ranjan
Officiating Principal
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi

ACTION TAKEN REPORT

1. For making mentorship more systematic and structured, the mentors were assigned for each class of UG and PG and the list was uploaded on college website. The teacher in-charge should meet the assigned class regularly and proper records of each meeting should be maintained.



Dr. Indu Upadhyay
Co-ordinator, IQAC



Dr. Kumud Ranjan
Officiating Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi